



PUPIL RECORD

Keef Sheet
Phone 9/10/89

SCAMP/2

PRIMARY SCHOOL FROM WESTER HAILES E.C.

TO BE COMPLETED BY PRIMARY SCHOOL STAFF

SERIAL NUMBER

PART A : PERSONAL & HOME DETAILS

A1. PUPIL'S NAME, ADDRESS, SEX AND DATE OF BIRTH

SURNAME	FORENAME	INITIALS
<u>CAIRNS</u>	<u>SHARON ELAINE</u>	<u>F</u>
ADDRESS	DATE OF BIRTH	SEX (M/F)
<u>15/7 CLOVENSTONE</u>	<u>23 12 75</u>	☐
<u>GARDENS WESTER HAILES</u>	POSTAL CODE	TELEPHONE NUMBER
<u>EDINBURGH</u>	<u>EH14 3EU</u>	☐

A2. PERSON WITH WHOM PUPIL RESIDES

SURNAME	FORENAME	STATUS
<u>CAIRNS</u>	☐	<u>1</u>
OCCUPATION	NAME OF EMPLOYER	TELEPHONE NUMBER
<u>UNEMPLOYED</u>	☐	☐

A3. PLACE IN FAMILY

POSITION	SIBLINGS AT SECONDARY SCHOOL
<u>2 of 4</u>	1 ☐ 2 ☐ 3 ☐

A4. EMERGENCY CONTACT AND DOCTOR

NAME OF PERSON	TELEPHONE NUMBER (ADDRESS)
<u>Mr H. B. B. B.</u>	☐
DOCTOR	DOCTOR'S TELEPHONE NUMBER
☐	☐

A5. LEGAL GUARDIAN - COMPLETE IF DIFFERENT FROM 'A2'

SURNAME	FORENAME	STATUS
☐	☐	☐
ADDRESS	OCCUPATION	
☐	☐	
POSTAL CODE	TELEPHONE NUMBER	
☐	☐	

PART B : PRIMARY SCHOOL RECORDS

1. CURRICULUM DETAILS

DATE OF ENTRY

<u>9</u>	<u>10</u>	<u>89</u>
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ASSESSMENT

LIT	NUM
☐	☐

LEARNING SUPPORT

LIT	NUM
☐	☐

2. REPORT INDICATORS

MEDICAL

EYE	HEAR	SPEECH	ASTHMA	EPL	OTH
☐	☐	☐	☐	☐	☐

GENERAL

BEH	CPL	CGD	ABS	OTH
☐	☐	☐	☐	☐

ADDITIONAL

A	B	C	D
☐	☐	☐	☐

TO BE COMPLETED BY PRIMARY SCHOOL STAFF

PART C : ADDITIONAL NOTES & COMMENTS (IF ANY)

TO BE COMPLETED BY SECONDARY SCHOOL STAFF

PART D : SECONDARY SCHOOL RECORDS

D1. CLASS, CORE, HOUSE AND OPTION INDICATORS – COMPLETE AS REQUIRED

CLASS	YEAR	CORE IDENTIFIER	HOUSE											
	<table border="1"><tr><td>3</td><td>R</td><td>1</td><td></td></tr></table>	3	R	1		<table border="1"><tr><td></td><td></td><td></td><td></td></tr></table>					<table border="1"><tr><td>K</td><td>I</td><td>N</td></tr></table>	K	I	N
3	R	1												
K	I	N												
		INDICATORS												
		<table border="1"><tr><td>E</td><td>F</td><td>G</td><td>H</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	E	F	G	H								
E	F	G	H											

D2. PUPIL'S ID - COMPLETE ONLY AFTER COMPUTER PROCESSING

1	1	4	8	7	1
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COMPLETED BY



DATE

6/10/89.

PART E : ADDITIONAL NOTES & COMMENTS (IF ANY) NHS

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RECEIVED 27 OCT 1989

cc HT Currie HS
HT WHEC

Transport Section
File

27/10/89

for info
please file

20 October 1989

15/7 Clovenstone Gardens
EDINBURGH
EH14 3EU

Dear

REQUEST FOR A TRANSFER TO A NON-DISTRICT HIGH SCHOOL
SHARON CAIRNS (23.12.75)

Further to your recent letter requesting a transfer of school for your daughter, Sharon to Currie High School, I am pleased to inform you that your request has been granted, and I understand that Sharon has already been enrolled at this school.

I should explain that requests for places in non-district schools are considered under the Education Committee's General Policy and Guidelines with regard to placing requests.

It may be that you will request a place at the school named above for another child at some date in the future. While every effort will be made to keep brothers and sisters together, this may not always be possible, particularly where there is insufficient accommodation at the school or where a limit has been placed on the intake. Your request has therefore been granted without prejudice and on the understanding that the Authority does not guarantee to grant a place at the school named in the first paragraph for any child for whom you may be making application at some date in the future.

I should also remind you that, because you have chosen to send your child to a non-district school, you will be responsible for all transport arrangements and costs which may arise as a result of your request.

Yours sincerely

Director of Education

: Ext 2273

LOTHIAN REGIONAL COUNCIL
EDINBURGH DIVISION



CURRIE HIGH SCHOOL

DOLPHIN AVENUE

CURRIE

MIDLOTHIAN

EH14 5RD

Telephone : [REDACTED]

[REDACTED]

If telephoning or calling please ask for:

22 February 1990.

Millpark Children's Home
15 Redhall House Drive
Edinburgh.

Dear [REDACTED]

Sharon has admitted to being one of a group of girls responsible for the considerable amount of graffiti on the walls of the girls toilets.

Not only is the graffiti unsightly but, as you can imagine, is also quite unpleasant in parts.

I have asked Sharon to stay behind after school on Monday, 26 February to assist with the cleaning of the walls. I hope we can count on your support with this matter.

Yours sincerely

[REDACTED]

WESTER HAILES SCHOOLS

TRANSFER FORM 198

Pupil

Sharon Cairns

School

D.O.B

23-12-75

Primary
Teacher

Attendance

Regular / ~~Irregular~~

Involvement / Interest

Make a general statement of involvement or interests, in and out of school, in the appropriate categories, by recording specific items.

1. Committed to:-

2. Willing to:-

3. Reluctant to:- settle to work

4. Rejects:-

Self Control

Please tick the most appropriate and comment

1. Specific Difficulties

2. Dependent on Close Supervision

3. ☒ Requires Teacher Support

4. Independent of Teacher Supervision

Lazy if allowed, has frequent 'falling out' sessions with close friends which affects behaviour.

Please list any involvement with outside agencies in P6 or P7

READING

BASIC SKILLS					
R.A		C.A		DATE	
TEST NAME					

ORAL READING	

READING FOR COMPREHENSION		
literal/ factual		
implicit/ inferential		
evaluative		
sequential order		
ability to follow directions & instructions		
ability to interpret maps, graphs, pictures		

STUDY SKILLS		
ability to use a dictionary		
ability to select suitable ref. books		
ability to use suitable ref. books		
skimming		
scanning		
ability to take notes		
ability to use notes		

SET TEXTS AND COURSE BOOKS (WHERE APPLICABLE)

READING FOR PLEASURE	
reads for enjoyment	
member of a library	
SELECTED TITLES	

ENGLISH

There is no need to comment on each subdivision although this is preferable. The alternative is to make a general comment in each section. Use the following keywords: SKILLED/COMPETENT/COPING/HAS DIFFICULTY (1 / 2 / 3 / 4)

Talking

Explaining factual info.		
telling stories		
with expression		
informal discussion		
presenting an argument		

Factual Writing

writing instructions		
letter writing		
personal experience		
graphic presentation		
recording		

Listening

following instructions		
gathering information		
for pleasure		

Imaginative Writing

stories		
plays		
poems/ verse		

Presentation

handwriting		
spelling		
punctuation		
illustration		
layout		

Use the levels of achievement and comment system as with the English section:

SKILLED/COMPETENT/COPING/HAS DIFFICULTY (1 / 2 / 3 / 4).

Please comment on the main course books used (where appropriate) and stage reached.

Whole number

+	3	
-	3	
x, ÷ bonds	3	
x (short)	3	
÷ (short)	3	
x (long)	3	
÷ (long)	4	

Decimal

place value	3	
+ (col. + line)	3	
- " " "	3	
x (by whole)	4	
x (by dec.)	N/C	
÷ (by whole)	4	
÷ (by dec.)	N/C	

Measurement

Estimation	3	
Length	3	
Weight	3	
Capacity	3	
Area	4	
Volume	4	

Fractions

Concept	3	
Equivalent	N/C	
Cancelling	N/C	
+	N/C	
-	N/C	
Percentages	N/C	

Shape

2-dimensional	3	
3-dimensional	3	
angle	4	
symmetry	4	

Algebra

Negative nos.		<i>Not covered</i>
Equations		
Formulae		
Sets		

Time

To / Past	3	
12- hour notation	3	
24- hour notation	3	
Calculations	3	
Timetables	3	
Calendar	3	

Graphs

Pictograph	3	
Tallying	3	
Bar chart	3	
Line graph	4	
Co-ordinates	3	

Money

Notation	3	
Calculations	3	
Problems	3	

General comments (MATHS)

Still not too sure of tables